

Minutes of Berryfields Parish Council Meeting
held at Roman Park, Sir Henry Lee Crescent, Aylesbury, HP18 0YT
on Wednesday 15th November 2023.

Present: Councillors Laurilee Green (Chairman), Gareth Lane, John Yandrapati, Louise Rees, Lucy Harmes, Nigel Pike, Rick Smith, Anthea Cass (Clerk), Ashley Waite (Buckinghamshire Councillor). Jack Bull minute taker.

23.1 Apologies for absence

Councillors Arun Sekhar, Bindu Gundapudi and Paul Redshaw (Vice Chairman)

23.2 Declarations of interests in items on the agenda.

Cllr Rees declared interest in the community grant application received from the church in Berryfields.

23.3 Open forum (under adjournment):

A member of the public brought to light that some of the walkways in Berryfields are not sufficient; he concluded that due to long drives and narrow pavements, often pedestrians are forced to walk down a particular (unbusy) road, especially when some members of the public park on the roadside - the gentleman believes more work can be done to prevent this. This comment was noted by Councillors.

Another member of the public brought several points to light. These included:

- Parking blocking driveways
- High traffic on main roads - possibly due to parked cars (particularly in mornings and afternoons)
- Speeding around play areas.
- Lack of awareness / exposure of the ongoings of the parish council

All the above points were noted by councillors, and some will be further deliberated.

23.4 Planning

To consider any planning applications submitted for consultation to the Parish Council and any other applications received after publication of this agenda:

23/03085/APP | Householder application for single storey rear extension | 17 Apollo Close Aylesbury Buckinghamshire HP18 1AP

Full details: [23/03085/APP | Householder application for single storey rear extension | 17 Apollo Close Aylesbury Buckinghamshire HP18 1AP \(aylesburyvaledc.gov.uk\)](https://www.aylesburyvaledc.gov.uk/23/03085/APP)

Councillors resolved to be neutral.

Proposed: Cllr Rees

Seconded: Cllr Harmes

**23/03446/APP | Householder application for a single storey rear extension | 11
Monarch Street Aylesbury Buckinghamshire HP18 0JP**

**Full details: [23/03446/APP | Householder application for a single storey rear extension | 11
Monarch Street Aylesbury Buckinghamshire HP18 0JP \(aylesburyvaledc.gov.uk\)](https://www.aylesburyvaledc.gov.uk/23/03446/APP)**

Councillors resolved to be neutral.

Proposed: Cllr Yandrapati

Seconded: Cllr Rees

23.5 To agree the Minutes of the Parish Council meeting held on 18th October 2023.

Proposed: Cllr Harmes

Seconded: Cllr Green

23.6 Land & facilities

Roman Park & Village Hall

Disabled parking spaces have been re-gravelled.

A deed of surrender will be signed next week by the tenants of the kiosk to relinquish all interest and signing back the kiosk to the parish council.

The installation of the new door security system was approved by Councillors.

Allotments

No updates to provide.

Park inspections and repairs

Cllrs discuss the fixing of cracks propagating in Berryfields Green. The clerk advised that the Consortium has agreed to resurface the path.

23.7 Finance

23.7.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

Proposed: Cllr Yandrapati

Seconded: Cllr Pike

23.7.2 To agree the accounts to end October as circulated.

BERRYFIELDS PARISH COUNCIL Payment run 15 November 2023					
	BERRYFIELDS PARISH COUNCIL Payment run 15 November 2023		Net	VAT	Total £
Staff salaries & expenses	Net salaries and expenses	£	4,235.86	0.00	£ 4,235.86
Agnieszka Albors consulting	Park Inspections inv PC001862	£	247.50	£0.00	£ 247.50
Baughan Pest Control	Inv No 6329	£	179.65	£ 35.93	£ 215.58
Shard	inv 3971 Office 365	£	98.50	£ 19.70	£ 118.20
Proludic	Inv SIN008168 repair to zip wire	£	1,540.50	£ 308.10	£ 1,848.60
See the Light	Inv 23115894	£	38.00	£ 7.60	£ 45.60
		£	6,340.01	£ 55.63	£ 6,711.34
Receipts	HMRC VAT RETURNS TO 31 OCTOBER	£	2,259.42	0.00	£ 2,259.42
		£	2,259.42	£ -	£ 2,259.42
Budgeted Payments made	Anderson Wholesale - Christmas gifts for Santa Grotto	£	273.57	£ 53.56	£ 327.13
	Buckinghamshire Commercial Waste inv 2205066813	£	191.65	£0.00	£ 191.65
	EON (part to be recharged to nursery)	£	1,218.31	£243.66	£ 1,461.97
	PKF LITTLE JOHN Audit costs	£	1,680.00	£336.00	£ 2,016.00
	HMRC PAYE	£	2,274.21	£0.00	£ 2,274.21
		£	5,637.74	£ 579.66	£ 5,943.83

Proposed: Cllr Rees

Seconded: Cllr Pike

23.8 Review/ratify policies as circulated to councillors.

Councillors all agree nothing to discuss.

Proposed: Cllr Smith

Seconded: Cllr Pike

23.9 Community Grants

Cllr Louise Rees declares interest, and therefore abstains from voting on the grant for the Church on Berryfields. The vote was unanimously in approval of the grant.

Proposed: Cllr Nigel

Seconded: Cllr Rick

23.10 Events

For the lead up to Christmas there will be council led events at Roman Park Hall, including Afternoon tea, Santa's Grotto and a Christmas Disco in the evening on the same day. More information can be found on the parish council website. Cllrs discussed the possibility of a tree being put up outside the hall. Further discussion will take place about this.

23.11 Highways & transport

The council has been given new MVAS equipment and grants. A police scheme will give the proper training to use the equipment, and subsequently a team will be headed by a parish councillor to use the MVAS.

23.12 Meetings & matters of report

Cllr Smith has completed safeguarding training for the possibility of running a youth club hosted by Roman Park Hall.

Cllrs discuss possible ways of further community awareness of events. This matter is to be further deliberated.

The parish council attended a grant funding presentation and were awarded £6000 pound grant by the Thames Valley community fund towards the purchase of CCTV in a park.

23.13 Dates of next Parish Council Meeting

Wednesday 17th January 2024

**December meeting will be the finance meeting to agree next year's budget.
Unless otherwise discussed this will be on Wednesday 20th December.**